



DAV S.C.B. MEDICAL PUBLIC SCHOOL

Affiliated to CBSE, New Delhi • Affiliation No.-1530396 • School No. - 16183
OMP SQUARE, CHAULIAGANJ, CUTTACK, ODISHA

Ref.No.:DAVSCB / CTC / 625.../2026.....

Date : 20/05/26...


QUOTATION CALL NOTICE

QUOTATION FOR SUPPLY OF – SHARP Digital Photocopier

Sealed Quotations are invited by the undersigned from reputed suppliers/agencies for purchase of **SHARP Digital Photocopier**. Interested parties may submit their quotations for the purpose in the prescribed Form along with the specification on or before 28.05.2026 by 4.00pm at the office of the school at OMP Square, Cuttack. The quotations received either after the stipulated date, incomplete quotation in any respect or without GST No. shall not be considered. The envelope containing the quotation must be written as **QUOTATION FOR SUPPLY OF – SHARP Digital Photocopier**.

The quotations should be strictly as per the Type & Description mentioned on the Quotation Form. The quantity will be mentioned at the time of finalisation of purchase order. The undersigned reserves the right to accept or reject any/all quotation(s) without assigning any reason whatsoever.

Detailed information about the location, Phone No., E-mail address of the supplier/agency should be attached along with the quotation.


PRINCIPAL
DAV S.C.B. Medical Public School
Cuttack

Copy to: -

1. The Notice Board & Website of the school for information of all concerned.
2. The Regional Director, DAV Institutions, Odisha for information.
3. The Principal, DAV Public Schools, Cuttack & Bhubaneswar with a request to kindly take steps to display the Quotation Call Notice on the School Notice Board and Websites for information of the public/person concerned.
4. The concerned file for record.

DAV S.C.B. MEDICAL PUBLIC SCHOOL, CUTTACK
PHONE NO. 0671-2414245

QUOTATION FORM FOR SUPPLY OF – SHARP Digital Photocopier

Ref. No.: DAVSCB/CTC/...../2026

Date-.....

Name of the Agency : _____

Address ... : _____

PAN No. ... : _____ GST No. _____

Quotation No. ... : _____ Date: _____

Sl. No.	Type	Description	Rate (Rs.)
1	SHARP Digital Photocopier	Model: BP – 30M35T (Print/Scan/Photocopy), SPEED: 35PPM , Duplex, Network, DADF, Memory-4GB with paper capacity-2x500 & 100sheets bypass tray.	
		Model: BP – 50M55T (Print/Scan/Photocopy), SPEED: 55PPM , Duplex, Network, DADF, Memory-5GB with paper capacity-2x500 & 100sheets bypass tray.	

N.B.: The above rates are inclusive of GST with free site delivery & installation.

Any other Terms/Conditions:

1) _____ 2) _____

3) _____ 4) _____

Signature with seal of the supplier,
Address & Mobile No.